

BRENNA'S BASEMENT (845)-473-7849

Client Guidelines and Reminders

1) Appointments are scheduled for Saturday Mornings. We suggest calling EARLY in the week to request an appointment. We will schedule appointments toward the end of the week.

2) **PLEASE let us know how many people are coming with you. PLEASE DO NOT BRING INFANTS AND YOUNG CHILDREN!!** Space is limited and we can only have a certain number of people at a time. You will be asked for the name of each person coming.

3) Please pick up after yourself. Items you do not want must be folded and put back in the correct bin or hung on the rack. **This will affect you coming again if you leave a mess.**

4) If you cannot keep your appointment, you **MUST** call us. Anyone who does not show up for an appointment and does not call will not be rescheduled.

5) Space and time is limited so we cannot accommodate everyone all the time . **We ask you not to return more than once every 8 weeks.** This allows us to serve new clients, as well as returning ones.

6) We want to be able to help you with the things you need. **Please be sensitive about how much you take, so that others may benefit also. People who use the basement for "hoarding" will not be invited back.**

7) All items are provided "as is". We operate on a "First Come, First Serve" basis, and generally cannot hold items.

8) This is our home. We do NOT receive financial compensation for what we do. We allow people into our home on a voluntary basis. It is not a "RIGHT" for anyone to come here. This is NOT a "social service" organization. Our goal is to provide help and assistance to as many people as we can in the community . We are a "husband and wife" team with limited time and resources. We depend only on God's grace, love, and the donations we receive. **If these guidelines are not followed, you will NOT be allowed back into our home.**

=====

DONATION GUIDELINES

PLEASE DO NOT STUFF CLOTHING INTO bags! This ruins it and wrinkles it beyond use. We have had to throw out new items that were stuffed into bags and not folded. This especially true if the clothing has been sitting in storage for a long time. Place CLEAN, FOLDED clothing items in a bag or box, preferably SORTED by size and gender. Shoes can only be accepted if they are clean and gently used.

If clothing is stained, pilled, torn or dirty it cannot be used and will be discarded.

Toys must have all parts and not be dirty or broken.

We can NOT accept any baby equipment that has been recalled or beyond any applicable expiration date.

WHAT WE ARE LOOKING FOR:

---Men's clothing (especially 2 X and above)

---Women's clothing, especially jeans and loose fitting pants. There are times that we cannot accept women's clothing unless it is 2 X or above. Please call ahead if you have questions.

---Children's clothing from newborn to XL youth

---Teen and junior size clothing

---Toys that are NEW or "like new" with all parts and not dirty, torn or broken

---Small household items such as towels, sheets, pots and pans, dishes, kitchen items, mirrors, lamps, small furniture, tables, dressers, ETC. We have limited space for large items.

We are not a "dumping area" for broken, dirty items. Those belong in your own trash! We do not have time or money to repair things or locate missing parts. Thank you.